



YARRA VALLEY
G R A M M A R

School Fees & Charges

Local Students

2020

Schedule of fees

1. The table below shows the fees applicable for the 2020 academic year.

	Fees per annum	Fees per term	Composite Fees per annum	Composite Fees per term
	\$	\$	\$	\$
ELC – 3 year old 2 days	9808	2452	352	88
ELC – 3 year old 3 days	14012	3503	464	116
ELC – 3 year old full time	17508	4377	576	144
ELC – 4 year old 3 days	14012	3503	464	116
ELC – 4 year old 4 days	15316	3829	528	132
ELC – 4 year old full-time	18408	4602	576	144
Prep	15952	3988	612	153
Year 1	19408	4852	856	214
Year 2	19408	4852	856	214
Year 3	21120	5280	880	220
Year 4	21120	5280	1160	290
Year 5	21632	5408	1160	290
Year 6	22884	5721	1160	290
Year 7	23992	5998	1404	351
Year 8	24996	6249	1380	345
Year 9	27060	6765	1380	345
Year 10	27060	6765	1400	350
Year 11	28460	7115	1400	350
Year 12 (3 terms)	28593	9531 x 3	1410	470

Tuition Fee

2. The tuition fee includes all charges associated with the academic, co-curricular and pastoral programmes offered by the School. The tuition fee has been calculated after the School has taken into consideration the Federal and State Government funding.

Composite Fee

3. This charge supports the provision of class set materials and eLearning facilities.

Family Discount

4. Families with multiple children at the School receive sibling discounts when the children are enrolled at the school in the same year. For 2020 the following discounts apply:

- 12.5% discount for the second child, and
- 30% discount for the third and subsequent children. The highest discount applies to the fees of the child attending the lowest year level at the School.

Payments in advance

5. Payment of the full year's account in advance attracts a 3% discount on the tuition fee, provided the payment is received at the School by January 10, 2020.

Payment received by October 31, 2019 for the full year's account in advance attracts a 5% discount.

Scholarships

6. The School may offer academic, general excellence and music scholarships to worthy and eligible students. The scholarships offered will be shown as a credit on the fee statement and are a reduction of the tuition fee charges only.
7. Except in unusual circumstances, for example relocation interstate or overseas, if a student is withdrawn from Yarra Valley Grammar before the end of Year 12 to attend another school, the value of the scholarship already received will be repaid in full to Yarra Valley Grammar.

Music charges

8. The following charges apply to students undertaking music lessons:

Music Class	Tuition Fees Per Annum	Tuition Fees Per Term
	\$	\$
Individual Music Lesson - 30 mins	1632	408
Individual Music Lesson - 45 mins	2448	612
Group Music Lesson	1120	280
Music Theory	344	86
Instrument Hire	344	86

9. Lessons are charged one term in advance. Once charged, students are committed to complete the term. The agreement to take music lessons may be **terminated by giving notice to the Music Administrator by the end of the 5th week of the term**, to avoid another term of lessons being scheduled. No refunds can be given.
10. Except in the case of protracted illness or pre-arranged absence of the student (when the teacher has been notified 5 weeks in advance) no refund of fees will be given for lessons missed.

School Camps

11. School camps are a compulsory element of the curriculum and invoiced with the account in term 1. The School arranges and pays for all expenses in advance for all students to attend their respective camps. Therefore, there are no refunds of camp fees for students who do not attend except in the case of unusual circumstances such as illness (medical certificate required).
12. The camp charges for 2020 are as follows:

Year Level	Camp	Fee
		\$
2	Melbourne	170
3	Mornington Peninsula	435
4	Wootton Lodge	380
5	Camp Jungai	465
5	Ballarat	240
6	Canberra Camp	770
7	Camp Marysville	655
8	Camp Eildon & Wanggai Bush Camp	455

Elective Subjects

13. VCE Outdoor Education and Food Technology elective subjects are charged separately to cover the semester cost of materials and consumables for the subjects as follows:

Subject	Year 10	Unit 1	Unit 2	Unit 3	Unit 4
	\$	\$	\$	\$	\$
Food Technology	325	160	160	215	215
VCE Outdoor Education		540	430	540	325

Interstate or Overseas Tours

14. All School tuition fees must be fully paid and up to date for a student to apply to join any interstate or overseas School tours.

Charter Buses

15. The School has a contract with Ventura Bus Lines Pty Ltd to operate eleven charter bus routes. Costs for the charter services are as follows:

	full pass \$	half pass \$
Annual Pass (includes \$204 discount) Jan to Dec.	980	490
Term Pass	296	148
Single Trip - one way	6.50	

16. Student ID cards are used to swipe on and off the buses. Please contact the Accounts Receivable Officer for a Bus Booking form or for any enquiries regarding the charter buses.

Yarra Foundation Building Fund

17. A voluntary contribution to the Building Fund of \$100 per term is included on account statements, but not charged to accounts. Parents may wish to take up Associate Membership and support the valuable work of the Yarra Foundation by making this donation.
18. The voluntary term gift to the Building Fund is an allowable tax deduction on donors' income tax returns under the provisions of the Income Tax Assessment Act 1997.

Payment of Accounts

19. Parents will receive a notification to their nominated email address when invoices for school fees are available on the Community portal. Parents are responsible for advising the School of any changes to the nominated email address via email to accounts@yvg.vic.edu.au.

Payment options

20. Yarra Valley Grammar offers families the following options for payment of school fees.

OPTION 1	Prepayment	Payment for more than one term's fee. A discount applies if fees are paid for the full year in advance by the due date in term 1. Contact the Accounts Receivable Officer for the discounted payment figure, if applicable.
OPTION 2	Term Payments	FOUR equal payments for each of terms 1 -4 for ELC to Year 11 students. THREE equal payments for each of terms 1 – 3 for Year 12 students. NB This is the default option, if no other option is applicable or selected.
OPTION 3	Regular Payments by Instalment	Regular payments by instalment as arranged. This option is available using our direct debit system or as agreed with the Finance Office.

Payment methods

21. Payment of accounts may be made by the following methods:

Cash / EFTPOS	In person at the Finance Office.
Cheque	Made payable to Yarra Valley Grammar, attached to the remittance advice and delivered to the Finance Office.
BPay	Via internet banking using BPay. Biller code: 95109

	Reference number: located at the bottom of the invoice.
Credit Card	The School accepts Visa and MasterCard only and no surcharge applies. Payments can be made: <ul style="list-style-type: none"> ○ via the school website at www.yvg.vic.edu.au, via the community portal or ○ in person at the Finance Office, or ○ by telephone to 9262 7700, or ○ by completing and mailing to the Finance Office, the slip at the bottom of your account.
Direct Debit	This allows the School to electronically transfer the authorised payments from a nominated bank or credit card account on a regular basis. The Direct Debit Request form can be provided by the Accounts Receivable Officer. Such an option will enable parents to make weekly, fortnightly or monthly payments from February to November inclusive.
Direct Deposit	Direct deposit of funds to the School bank account, details as follows: Account Name: Yarra Valley Grammar BSB: 083 004 (National Aust. Bank) Account No: 66 456 6082 Reference: Please quote your Account Code.

Payment terms

22. By signing the Family Enrolment form, parents have agreed to be jointly and severally liable for all fees and other payments. Any request to vary this agreement must be made in writing.
23. As a condition of entry all fees must be paid by the due date or by formal payment arrangement agreed with the Finance Office, otherwise students risk their enrolment being cancelled.
24. Fees are due and payable within a month from the date of issue of the account statement. The following due dates apply in 2020:

Term	Start of Term	Statement Date	Due Date
1,2020	30 January 2020	16 December 2019	10 January 2020
2, 2020	14 April 2020	2 March 2020	31 March 2020
3, 2020	13 July 2020	29 May 2020	26 June 2020
4, 2020	5 October 2020	24 August 2020	21 Sept 2020
1, 2021	January 28 2021	14 December 2020	15 January 2021

25. Parents experiencing difficulties in paying their account should contact the Finance Manager to discuss their situation and make alternative payment arrangements before the due date for payment.
26. Unpaid accounts may be referred to a debt collection agency and any associated costs, such as collection charges and legal fees, will be added to the account.

Withdrawal of students

27. Parents must provide one full term's notice in writing before removing a student from the School. Where such notice is not provided, one term's fees will be chargeable per student withdrawn.
28. No proportion of the current term's fees will be reimbursed if a student leaves part way through the term.

Family background information

29. The School collects various family background information that is required to fulfil legal obligations under the *Australian Education Act 2013* and the Victorian Schools Funding Agreement. Parents and guardians are responsible for the ongoing currency and accuracy of student and family information that is held by the School including residential addresses, parent occupation details, any student visa and medical details.
30. Parents or guardians may update the family and student information via the Community portal or in writing to the Accounts Receivable Officer or the respective secretary in the Junior or Senior School Office.

Insurance

31. The School maintains student accident insurance cover which includes a level of protection for students worldwide 24 hours a day, 365 days a year, against accidental bodily injury, subject to certain exclusions. The School strongly recommends that parents assess this cover in light of their own insurance requirements. A Schedule of Events and Compensation is available from the Finance Office to enable review of the benefits available.
32. If a child is injured during the year and a parent needs to make a claim on the student insurance policy, they should contact the Corporate Services Manager on 9262 7700.

Privacy

33. Refer to the Privacy Policy on the School website – www.yvg.vic.edu.au.